



**AGREED REPORT BOARD OF MANAGEMENT MEETING  
TUESDAY MAY 1<sup>ST</sup> 2018**

- **PRESENT:**

Ms. U. O'Donnell (Chairperson)  
Mr. C. McCarthy  
Mr. P. Mc Kelvey  
Ms. A.M. O'Mahony  
Ms. L. O'Donoghue  
Ms. V. O'Mahony  
Ms. A. Geary  
Cllr. M. Shields  
Mr. P. Burke (Secretary to the Board)

- **APOLOGIES :**

- Apologies were received from Fr. P. Fogarty.

- **MINUTES:**

- Minutes of meeting March 6<sup>th</sup> 2018 and continued on March 12<sup>th</sup> 2018 were adopted.
- Minutes of meeting Thursday 22<sup>nd</sup> March 2018 were amended and adopted.
- Minutes of meeting 10<sup>th</sup> April were adopted.

- **CORRESPONDENCE:**

- The Board noted a number of items of correspondence

- **FINANCE**

- The Board reviewed the financial position of the School.

- **STAFFING**

- Mr. Pat Looney was appointed as Acting Deputy Principal and will commence on September 1<sup>st</sup>, 2018.

- **HEALTH, SAFETY & WELFARE:**

- The Board completed the Child Protection Oversight Report.
- The Board were updated on bullying issues and suspensions.

- **TEACHING & LEARNING:**

- Instructional Leadership – March 2019 / Cohort 12 – 3 participants have been selected to attend from CCS.
- Droichead – 3 successful newly qualified teachers undertook the Droichead process this year in CCS. The Board wishes to thank Ms. Tarrant, Ms. O'Donoghue and Mr. Carley for their work in supporting the NQT's.

## **PRINCIPAL'S REPORT**

- **House Examinations:** Summer 2018 – reduced time period due to snow days to maximise tuition time.
- **Code of Behaviour:**
  - Amendments for 2018/2019- The Principal outlined three amendments to the Code of Behaviour to deal with facial piercings, hair colour and cyber referencing of staff by students. This was passed by the Board.
  - The Class Teacher system is run on a voluntary basis in CCS. A proposal, if agreed with staff, that teachers would get a 40 min. reduction in their teaching time which would then be allocated to meeting the pastoral needs of the students, was passed by the Board.
- **Planning 2018/2019:**
  - In-coming Year 1 Parent Interviews will be held on May 24<sup>th</sup> / 25<sup>th</sup>.
  - Book Grant Scheme underway
  - Summer Text Book & Track Suit Sale 2018:TBA next meeting
  - Late applications to join CCS will be dealt with in June
  - Calendar 2018/2019– Re-opening Monday August 27<sup>th</sup> 2018
- **Curriculum Planning:**
  - Minor adjustments to timetabling will occur for 2018/2019 to facilitate ongoing change at Junior Cycle.
- **Recent / Upcoming events:**
  - Fundraising for Irish Guide Dogs - €1500
  - TY Ball in CCS – Permission granted
  - 6<sup>th</sup> Year Graduation Mass – May 16<sup>th</sup>
  - Principal's Awards Ceremonies will be held over the coming weeks
  - The Board commended the excellent work done by the teachers involved in the recent inaugural Geography trip to Iceland
  - First Aid – 9 staff members recently qualified in Occupational First Aid.
- **Policy review:**
  - Admissions Policy – under review by the Trustees
  - Critical Incident Policy –following review this was re-ratified.
  - Data Protection Policy – under construction
  - Other policies/statements/statregies recently ratified:
    - Job-Sharing / Career Break Policies
    - CCTV Policy
    - Dignity in the Workplace Policy
    - Child Safeguarding Statement (March 6<sup>th</sup> 2018)
- **Post of Responsibility Review –**
  - A list of the needs and priorities for the school was ratified by the Board.

The next meeting was arranged for Tuesday 19<sup>th</sup> June at 5pm.